



# E-Signs

## What is E-Signs?

With E-sign, you can create an online signature and sign any document such as a contract of employment electronically. E-Sign lets you send and sign documents at the click of a button. Electronic Signatures are legal, easy to use and highly secure, no paper required.

## How is it used in practice?

E-Sign provides a secure and accurate identification method for the signatory to provide a seamless transaction. Contracts of employment can be sent electronically via email with the facility for the new starter to digitally sign the contract and return the document, thereby making the contract of employment legally binding.



## Why should I use it?

E-sign has a number of benefits, including but not limited to:

- An online signature is a digital version of a paper-based signature and can be done quickly, easily, legally, and securely
- Compatibility. You can get your documents ready and sent from any device
- Whether your candidate is 5,000 miles away or right next door you can send them a contract and have it arrive instantly
- Reduce your office clutter. Reduce the paper you use and help the environment

## What are the extra's?

In addition, you can have:

- You can instantly see your documents status, easily keeping track of multiple online contracts
- Saves you time and money. You no longer need to print a contract of employment, send it in the post and wait for it to be return and then filed.

